



# Teachers' Training College, Bhagalpur

A College for conducting D.El.Ed. and B.Ed. Course

Recognised by ERC NCTE, Bhubaneswar and

Affiliated to B.S.E.B., Patna & T.M. Bhagalpur University, Bhagalpur Respectively

Plot No. D-9,10 & NS Plot, Large Industrial Estate, Barari, Bhagalpur – 812003

(Under the aegis of the Trust – Srijan Development & Research Institute, Patna)

Sl. No. 1 (IQAC)

Date: 05.08.2019

## 1<sup>st</sup> Meeting of Academic Year 2019-2020

### Notice for the meeting of IQAC

All the faculty and staff members are hereby informed to attend the meeting, conducted by the principal, under the chairmanship of Smt. Priyanka Kumari. The meeting is to be held on 05.08.2019 at 10:30 AM in the conference hall, for the establishment of IQAC committee, nomination of co-ordinator and members of IQAC.

### Members Attended the Meeting of IQAC:

#### Name of managing committee members

Members' Name	Designation	Signature
Smt. Priyanka Kumari	Chairperson	<i>Priyanka Kumari</i>
Mr. Barun Kumar Singh	Secretary	<i>Barun Kumar Singh</i>
Mr. Jai Ranjan Das	Treasure	<i>Jai Ranjan Das</i>
Dr. Kameshwar Prasad Singh	Principal	<i>Dr. Singh</i>
Asst. Prof. Anamika Kumari	H.O.D, B.Ed.	<i>Anamika</i>
Asst. Prof. Sushma Kumari	H.O.D, D.El.Ed.	<i>Sushma</i>
Mr. Dhiraj Kumar	Head Clerk	<i>Dhiraj Kumar</i>



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### Name of Faculty Members:

Members' Name	Designation	Signature
Dr. Kameshwar Prasad Singh	Principal	
Asst. Prof. Anamika Kumari	H.O.D, B.Ed.	
Asst. Prof. (Dr.) Naaz Bano	H.O.D, D.El.Ed.	
Asst. Prof. Awadhesh Kumar Dikshit	Faculty Member	
Asst. Prof. (Dr.) Amit Kumar Das	Faculty Member	
Asst. Prof. Haribansh Prasad Singh	Faculty Member	
Asst. Prof. Pushpraj Gunjan	Faculty Member	
Asst. Prof. Ayantika Bhardwaj	Faculty Member	
Prof. (Dr.) Ashok Kumar Jha	Co-ordinator	



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## 1<sup>st</sup> Minutes of meeting

The meeting started with a welcome note by the chairman, followed by his presentation on several objectives, which include establishment of IQAC committee, nomination of IQAC co-ordinator and IQAC members.

- With the assurance of all faculty and staff members, it was decided to establish a committee at institutional level. The internal quality assurance mechanism of the institution named as IQAC. It is meant for planning, guiding and monitoring quality assurance (QA) and quality enhancement (QE) activities of institution according to NAAC.
- With the nomination and suggestion of all IQAC members, it was decided that (Dr.) Ashok Kumar Jha will be the co-ordinator of IQAC cell/committee.
- With the suggestion and discussion, all the members of IQAC were constituted. The detailed description of IQAC members are described below:

### **Name of faculty members appointed as IQAC members: -**

- Dr. Kameshwar Prasad Singh (Principal)
- Mr. Barun Kumar Singh (Secretary)
- Asst. Prof. Anamika Kumari (H.O.D, B.Ed.)
- Asst. Prof. Awadhesh Kumar Dikshit (Senior Faculty)
- Asst. Prof. (Dr.) Naaz Bano (Senior Faculty)
- Asst. Prof. (Dr.) Amit Kumar Das (Senior Faculty)
- Prof. (Dr.) Ashok Kumar Thakur – (External Faculty Member)
- Prof. (Dr.) Sunil Kumar Choudhary (External Expert)
- Prof. (Dr.) Manindra Singh – (External Faculty Member)
- Prof. (Dr.) Ashok Kumar Jha- (Co-ordinator)
- Several committees under the guidance of IQAC were formed and members of all these committees were constituted. The details of these six committee along with the members are as follows: -



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The Various Statutory Cell & Committees of the college is constituted as follows:

## Committee for SC/ST

1. Prof. (Dr.) Amit Kumar Das
2. Prof. Kunal Vats
3. Prof. Abhishek Bharti

## Minority Cell

1. Prof. (Dr.) Amit Kumar Das
2. Prof. (Dr.) Naaz Bano
3. Mr. Mrituanjay Kumar
4. Md. Soheb Alam

## Grievance Redressal Committee

1. Prof. (Dr.) Amit Kumar Das
2. Prof. P.R. Gunjan
3. Prof. (Dr.) Manju Roy

## Internal Complaints Committee

1. Prof. (Dr.) Amit Kumar Das
2. Prof. Anamika Kumari
3. Prof. Mansi Mahi

## Anti-Ragging Committee

1. Prof. (Dr.) Amit Kumar Das
2. Prof. Haribansh Prasad Singh
3. Prof. Ayantka Bhardwaj


## OBC Cell


1. Prof. (Dr.) Amit Kumar Das
2. Prof. Shilpy Kumari
3. Prof. Pawan Kumar

Memo No.

Copy forwarded to :-

1. All Members of Committee
  2. Head, Clerk, TTC, Bhagalpur
  3. Accountant, TTC, Bhagalpur
- ..... for information and needful.

  
**Principal**  
Teachers Training College  
Bhagalpur  
Principal

  
**Principal**  
Teachers Training College  
Bhagalpur  
Principal



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Sl. No. 2 (IQAC)

Date: 06.01.2020

### 2<sup>nd</sup> Meeting of Academic Year 2019-2020

#### Notice for the meeting of IQAC

The internal quality assurance cell (IQAC) meeting for the academic year 2019-2020 is scheduled on 06.01.2020 at 11:30 AM. All the members of IQAC are informed to attend the meeting in IQAC cell.

#### Members Attended the Meeting:

Name of members	Designation	Signature
Mr. Barun Kumar Singh	Secretary	Barun Kumar Singh
Dr. Kameshwar Prasad Singh	Principal	Dr. Singh
Asst. Prof. Anamika Kumari	H.O.D., B.Ed	Anamika
Asst. Prof. Sushma Kumari	H.O.D., D.El.Ed	Sushma
Asst. Prof. Awadhesh Kumar Dikshit	Senior Faculty	A.K. Dixit
Asst. Prof. (Dr.) Amit Kumar Das	Senior Faculty	Amit Das
Prof. (Dr.) Sunil Kumar Choudhary	External Expert	Sunil K. Choudhary
Prof. (Dr.) Ashok Kumar Thakur	Member faculty	Ashok
Prof. (Dr.) Manindra Singh	External Faculty Member	Manindra
Prof. (Dr.) Ashok Kumar Jha	Co-ordinator	Ashok Jha



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### **2<sup>nd</sup> Minutes of Meeting**

The meeting started on a welcome note by chairman, followed by his presentation on objectives, which include basic purpose, activities and function of IQAC. The chairperson suggested all the members for open house discussion on academic excellence.

- Proceedings of last meeting have been validated.
- IQAC co-ordinator instructed all members to start work on NAAC 1<sup>st</sup> cycle of Accreditation.
- IQAC committee discussed on the details of mandatory program and resolution passed by academic council.
- It was decided to organize a cultural program for celebration of 'Alumni Meet' and Republic day.
- It was decided to organize program related to environment for clean and green campus.
- It was decided to organize an online program on the use of digital technology (Safe Banking) and uses of online and smart classes.
- In the context of pandemic, it was decided by IQAC members to organize an awareness program on sanitization and preventative measures.
- IQAC co-ordinator and IQAC members decided to monitor the progress work of IQAC.
- It was decided to sign and MoU with other institution for mutual benefits.
- Considering the pandemic situation due to covid-19, it was decided to organize a national webinar on topics "Redefining Higher Education Implementation, Strategies and Future Road map".
- Discussion and analysis on feedback report 2019.2020.
- It was decided by committee members to organize an FDP for academic year 2019-2020.
- It was decided to organise an Internal Seminar in college.
- It was decided to organized a National Webinar on topic "Teacher Education after covid-19 challenge and possibilities".

As there were no points to discuss so, the meeting was ended with vote of thanks by the chairman.



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### **Action Taken Report/recommendation: 2019-2020**

1. By the assurance of all faculty members and staff IQAC committee was established and co-ordinator and members were appointed.
2. After discussion six more committee along with their members were constituted.
3. IQAC organized in interface meetings with each and every department of college for preparation of 1<sup>st</sup> cycle of NAAC accreditation.
4. By the assurance of IQAC team; in the light of resolution (No.02-04) passed by academic council on 29.06.2019, the academic calendar was finalised and published; and other mandatory programs was passed for its promotion.
5. A cultural program on the occasion of alumni meet and republic day was organized on 26-01-2020.
6. The program related to clean environment and green campus was organized.
7. A program on the use of digital technology (Safe Banking) and uses of online and smart classes was conducted.
8. Considering the pandemic situation due to Covid-19; an awareness program on sanitization a preventative measure was conducted.
9. The H.O.D. of all department and administrative head provided all necessary and supporting required documents to criteria in-charge to facilitate smooth completion process of IIQA.
10. Our institution signed following MOU's with other organization in academic year 2019-2020; details are described as follows: -
  - The MOU was signed between Teachers' Training College Bhagalpur and New Horizon Shahpur, Kajreli Bhagalpur.
  - The MOU was signed between TTCB and Puranmal Bajoria Teachers Training College Narga Bhagalpur.
  - The MOU was signed between TTCB and New Horizon College.
  - The MOU was signed between TTCB and B.N.College of Education Banka Bihar.
  - The MOU was signed between TTCB and Jaitpur House (Name of Hostel) Gosai Ghat Road Chhoti Khanjarpur, Bhagalpur, for providing hostel facilities to girl's students.
11. Considering the pandemic situation due to Covid-19 an online session of 'A National Webinar' was organized from 09-06-2020 to 10-06-2020 on the topic "Redefining higher education, implementation, strategies and future road map"
12. IQAC collected and monitored the feedback report of 2019-2020.



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13. Faculty Development Programme (FDP) was conducted from 13-06-2020 to 19-06-2020. on topic “step by step guide to write a good research paper (FDP-GGPP-2020).
14. An internal seminar was organized on 24-09-2019 on the topic “Relevance Problems of New Education Policy”.
15. An online National webinar was conducted from 28.05.2020 to 29.05.2020 on topic “Teacher Education after covid-19 challenge and possibilities”.